



City of Madison
Meeting Minutes - Final
MADISON PUBLIC LIBRARY BOARD

City of Madison
Madison, WI 53703
www.cityofmadison.com

Thursday, November 3, 2005

4:30 PM

Meadowridge Branch Library
5740 Raymond Rd.

I. CALL TO ORDER

The meeting was called to order at 4:37 p.m.

Present: Ald. Larry Palm, William C. Keys, Barbara J. Karlen, John A. Taft, Jr., Ramon R. Hernandez, Ann L. Falconer, David L. Wallner, Theodore C. Widder, III and Gregory Markle

Also Present: Benno, Dimick, Froistad, Olson, Sawyer, Warren

II. APPROVAL OF MINUTES

The October 6, 2005 Minutes were approved.

**A motion was made by Wallner, seconded by Markle, to Approve the Minutes.
The motion passed by acclamation.**

III. CORRESPONDENCE

Mr. Widder received a letter from County Executive Falk affirming Dane County reimbursement funding to be at the 95% level for 2006.

IV. PUBLIC COMMENT

There were none.

V. BOARD INFORMATION EXCHANGE

The South Madison Branch Library Friends had the largest team participating in the Canterbury Run/Walk fund raising event for Madison Area Literacy Council. As the largest team, they received a \$1000 gift certificate for library supplies from Demco.

A revised 2006 meeting schedule was included in the board packet.

VI. FINANCIAL REPORT

Staff is watching the line items carefully this time of year. The union contracts have been settled but at a higher rate than was budgeted. Funds have yet to be added to our salary account, but the city will make the library whole.

Sunday hours funding has been restored to the library budget for 2006. Funding to keep Youth Services open evenings was not restored; staff is still exploring alternatives on how to handle this. A recommendation will be made at the December board meeting.

Staff is also considering changing open hours at Central in 2006. There is more business later in the day than there is early in the morning. We are currently open Monday - Wednesday evenings, but by adding 1/2 hour per week and changing the hours to 9 a.m. to 9 p.m. (from 8:30 a.m. - 9 p.m.) the library could reopen Thursday

nights. Staff will present a recommendation at the December board meeting on this as well.

A rough estimate to build a new "hub" room at the Central Library to receive upgraded cable for the rewiring portion of the Badgerlink Converged Network project is \$23,000. This is the upgraded high speed statewide network that libraries, universities, and schools use to access the Internet. The building will need to be recabled as well. That is estimated to be \$25,000, lower than originally anticipated. Ms. Dimick will check to see if there are any grants available. Mr. Markle has a contact at SBC; he will make inquiries to see if they might cover some of the costs.

VII. APPROVAL OF SCLS 2006 STATUTORY SERVICES AGREEMENT

The proposed agreement for 2006 is identical to that of 2005.

Wallner moved, seconded by Karlen, to approve the South Central 2006 Statutory Services Agreement. Motion passed by acclamation.

VIII. APPROVAL OF SCLS 2006 SUPPLEMENTARY SERVICES AGREEMENT

Wallner moved, seconded by Karlen, to approve the SCLS 2006 Supplementary Services Agreement. Motion passed by acclamation.

IX. MEETING ROOM POLICY REVIEW

The revised meeting room policy includes portions of the library's mission and vision statements and a list of equipment that is available. Usage has decreased somewhat at Central. Should the hours open change to include Thursday evenings, we would expect to see an increase.

Taft moved, seconded by Karlen, to approve the meeting room policy as revised. Motion passed by acclamation.

X. APPROVAL OF MEADOWRIDGE LEASE

The library has received a proposal to renew the Meadowridge lease for 3 years at an increase of 3%. Leases generally renew for a longer period of time (5 or 10 years). It was thought the management company may wish to make some major improvements to the shopping center in less than 5 years.

Palm moved, seconded by Markle to approve the lease approval as presented. Motion passed by acclamation.

XI. FRIENDS' UPDATE

The Alicia Ashman Friends fall booksale is coming up.

XII. FOUNDATION UPDATE

A written report was distributed. It was noted that December 6 is the date for the annual holiday event.

XIII. SOUTH CENTRAL LIBRARY SYSTEM UPDATE

Director Peter Hamon is retiring after 23 years. The job description has been approved and an ad will be created to advertise nationally.

Christy Williams, past SCLS Board President was honored as Trustee of the Year at the annual meeting of the Wisconsin Library Association.

The strategic plan has been completed and was approved by the Public Library Advisory Committee.

XIV. DANE COUNTY LIBRARY SERVICE UPDATE

The concept of district libraries was discussed. There are no state legislators willing to step forward to introduce the concept yet. The controversial Milwaukee compliance issue has been settled. All libraries involved are in compliance and the system is working again.

Ms. Dimick will report next month on the consultant's timetable for completing the study.

XV. FACILITIES UPDATE

The price for the Sequoya expansion project has finally been agreed on. A letter of intent has been signed.

City Real Estate will have a report for us in two weeks re the Kenton Peters proposal for the Central Library.

XVI. COMMITTEE UPDATES

- Planning Committee - No report*
- Personnel Committee - To meet in closed session following this Board meeting.*

XVII. OVERDRIVE AUDIOBOOK SERVICE DEMO

Molly Warren, reference librarian, demonstrated the Overdrive program which will be available November 7. The program will allow patrons to listen to books on their computer or download them to a CD.

XVIII. ADJOURNMENT

The meeting adjourned at 5:30 p.m.

A motion was made by Markle, seconded by Hernandez, to Adjourn. The motion passed by acclamation.