



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, June 5, 2008

4:30 PM

Madison Public Library
201 W. Mifflin St., Rm. 202

1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:30 p.m.

Present: 6 -

Allen A. Arntsen; Larry Palm; Barbara J. Karlen; Tracy K. Kuczynski; Ann L. Falconer and Theodore C. Widder, III

Absent: 1 -

Gregory Markle

Excused: 2 -

Maya Cole and David L. Wallner

2. APPROVAL OF MINUTES

A motion was made by Arntsen, seconded by Karlen, to Approve the Minutes of April 29, 2008 and May 1, 2008 (<http://legistar.cityofmadison.com/calendar/#current>). The motion passed by voice vote/other.

3. CORRESPONDENCE

There was none.

4. PUBLIC COMMENT

There were none.

5. BOARD INFORMATION EXCHANGE

It was noted that there was a large article in today's Capital Times supplement titled "Wi-Fi, Video Games All Part of Public Libraries Version 2.0".

REPORTS

6. [10735](#) June 2008 Library Director's Report

A motion was made by Palm, seconded by Arntsen, to Accept the June 2008 Director's Report. The motion passed by voice vote/other.

FINANCIAL REPORT

- 7. [10723](#) April 2008 Financial Report

It was reported that one-third of the way through the year everything is pretty much on track.

A motion was made by Palm, seconded by Arntsen, to Accept the April 2008 Financial Report. The motion passed by voice vote/other.

ROLL CALL

Ms. Cole arrived at 4:37 p.m.

- Present:** 7 -
Maya Cole; Allen A. Arntsen; Larry Palm; Barbara J. Karlen; Tracy K. Kuczenski; Ann L. Falconer and Theodore C. Widder, III
- Absent:** 1 -
Gregory Markle
- Excused:** 1 -
David L. Wallner

- 8. **INTRODUCTION OF NEW BOARD MEMBER**

Maya Cole was introduced as a new board member. She is a representative of the Madison Metropolitan School Board and replaces Carol Carstensen.

ROLL CALL

Mr. Markle arrived at 4:40 p.m.

- Present:** 8 -
Maya Cole; Allen A. Arntsen; Larry Palm; Barbara J. Karlen; Tracy K. Kuczenski; Ann L. Falconer; Theodore C. Widder, III and Gregory Markle
- Excused:** 1 -
David L. Wallner

- 9. **LIBRARY BRANCH DEVELOPMENT PLANNING DISCUSSION**

In preparation for the submittal of the capital budget (item listed below) 2007 data for the branch libraries was reviewed which included sq. footages, service area population, circulation, visits, circ per person, visits per person, and sq. ft. per person. This data indicates how busy the branches are. The square footage per person is the figure that will help us determine how large a new or remodeled library should be.

10. APPROVAL OF 2009 CAPITAL BUDGET REQUEST

The Capital Budget Request is actually two things: 1) Requests for 2009 and 2) Requests for the nine years following. If the library has plans to do anything in the future these items need to be included now as a placeholder. Staff recommendations were presented. The request includes recommended new branches and improvements for existing facilities.

A map that showed growth areas of the city was reviewed. These areas include the far northeast, far east and far west sides of the city.

1. Monroe Street Branch needs a new roof membrane, new lighting, ceiling tiles and service desk improvements. This project was put on hold in 2006 when it appeared a developer was interested in a mixed-use development on the site that would include a new library. That development has since been put on indefinite hold. 2009 Total Cost - \$40,000.
2. Central Library - Planning and design/development for a new Central Library is scheduled to occur in 2009. Construction is in the current CIP for 2010. Total estimate - \$30,000,000. Recommend \$2,000,000 for planning design in 2009, plus \$14,000,000 for purchase of space/build-out/construction to be borrowed in 2010. (Significant fund raising required.)
3. Pinney Branch - Improve the vestibule and entrance area to deal with flooding from the parking lot and heating/cooling problems, and to accommodate addition of self-service check out machines. Total - \$154,000 (\$100,000 for building changes in 2009; \$54,000 for express check machines in 2010).
4. Expand the Meadowridge Branch into adjacent 3,000 sq. ft. space in the Meadowood Shopping Center to increase availability of Internet access, offer more books and media, provide more educational programs and offer much needed spaces for neighborhood meetings, group study, and tutoring. Or, identify other opportunities for expansion at a different site in the service area, perhaps co-locating with a new community center. Total - \$900,000 for 2010.
5. Alicia Ashman and Hawthorne Branches - Upgrades and maintenance (new carpeting, painting, etc.) to branches completed in 2001. Total \$125,000 in 2012.
6. Lakeview Branch - Upgrades and maintenance (new carpeting, painting, etc.) to branch completed in 2003. Total - \$65,000 in 2014.

New Branch Development:

7. Grandview Commons - The Pinney Branch is currently stretched due to

servicing the greater east side population of Madison. A new branch in Grandview Commons would provide service to a future projected 39,296 people on the far east side of the current Pinney service area. Total - \$4.7 million for planning, construction, FFE and new collections - \$400,000 for planning in 2011 and \$4,300,000 for construction, FFE and collections in 2012.

8. Northeast Side - Hawthorne currently serves over 16,000 people on the near east side. People on the growing northeast side of Madison would welcome and use a new branch in their area. Population growth projections totaling 37,297 warrant a new 20,000 sq. ft. library. Total project estimate of \$5.3 million (\$500,000 for site purchase in 2009; \$400,000 for planning in 2012; \$4,400,000 for construction, FFE and collections in 2013.)

9. Far West Side - With a total population anticipated at 53,000 on the far west side of the city, a more regional 25,000 sq. ft. west side branch will be needed. This assumes that Meadowridge will continue at or near its current location to serve the immediately surrounding southwest side neighborhoods; and that Verona Public Library will serve those Madison residents closest to it. Total project estimate of \$8,000,000 (\$1,375,000 for land acquisition and planning in 2016; \$6,625,000 in 2017 for construction, FFE and collections.)

This is a very ambitious plan totaling over \$36,000,000. Items that were added to this year's request for future years that were not included in the 2008 capital budget request are the northeast side and far west side branches plus a substantial increase in the cost for Central.

There was discussion.

Item 2 - How was the figure \$30,000,000 arrived at for the Central Library? That figure was derived by taking the needed square feet (100,000) times the construction cost (\$300 per square foot).

Item # - Pinney - There was discussion some time ago about installing a drive up check-out. It has since been determined that the cost of staffing it would be prohibitive.

Item 4 - Meadowridge - To provide the library with the most flexibility, item 4 was amended to read: Expand the Meadowridge Branch or, identify other opportunities for expansion in the service area, perhaps co-locating with a new community center to increase availability of Internet access, offer more books and media, provide more educational programs and offer much needed spaces for neighborhood meetings, group study, and tutoring. Total: \$2,500,000 in 2011.

Item 9 - Far West Side - The timeline was amended for item 9 as follows: \$1,375,000 for land acquisition and planning in 2016; and \$6,625,000 for construction, FFE and collections in 2017.

Arntsen moved, seconded by Markle to approve the capital budget request as amended. Motion passed by voice vote/other.

11. REPORT ON RFP PROCESS FOR CENTRAL LIBRARY/CONSIDERATION OF PUBLIC HEARING AS PART OF PROCESS

The Central Library Disposal Surplus Property Criteria and Selection Committee would like to schedule a joint meeting with the Library Board to hear comments about a Central library renovation from the public. The tentative timeline is to complete the entire RFP process by November 18. Since the city's operating and capital budgets are determined in late November, this faster timeline will give the library more options budgetwise.

The meeting is scheduled for Monday, June 16 at 6:30 p.m. at the Central Library.

12. FRIENDS' UPDATE

There was no report.

13. FOUNDATION UPDATE

The Foundation recently received a bequest of \$500,000. It was added to the endowment fund held at the Madison Community Foundation bringing the total to \$1.7 million.

14. SOUTH CENTRAL LIBRARY SYSTEM UPDATE

Mr. Markle is no longer able to serve on the South Central Library Board due to a work conflict. If anyone else is able to attend a noon monthly meeting, please contact Ms. Dimick.

15. DANE COUNTY LIBRARY SERVICE UPDATE

There was no report.

16. ADJOURNMENT

A motion was made by Karlen, seconded by Arntsen, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:40 p.m.