



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, January 3, 2008

4:30 PM

201 W. Mifflin St., Rm. 201

CALL TO ORDER / ROLL CALL

The meeting convened at 4:37 p.m.

Present: 6 -

David L. Wallner; Larry Palm; Barbara J. Karlen; Tracy K. Kuczenski; Ann L. Falconer and Gregory Markle

Absent: 1 -

Annette Miller

Excused: 2 -

Carol Carstensen and Theodore C. Widder, III

Also Present: Dimick, Benno, Grogan, Roughen, Sawyer

APPROVAL OF MINUTES

A motion was made by Palm, seconded by Karlen, to Approve the Minutes of December 6, 2007. The motion passed by voice vote/other.

CORRESPONDENCE

There was none.

PUBLIC COMMENT

There were none.

BOARD INFORMATION EXCHANGE

It was noted that there was a wonderful article in Madison Times about the Lakeview Branch Library and how it serves the community. There was also an article in the New York Times about library fines at the Queens Public Library and another article available on the library's website re an updated survey on library usage. It showed a significant difference between 1996 and now for the age group 18-30. Previously they were not high library users and now the stats are

way up for that age group.

REPORTS

[08621](#) January 2008 Director's Report

A motion was made by Markle, seconded by Falconer, to Accept the Director's Report. The motion passed by voice vote/other.

FINANCIAL REPORT

[08634](#) November 07 Library Financial Report

Staff is busy trying to get the December bills paid. The statement in the board packet is as of November 30. We don't have all the December information yet, but the overall picture is looking better than we thought previously. There had been a concern about the salary budget being way overspent due to unanticipated sick leave payouts. It still looks as though we will be overspent, maybe by about \$67,000. It appears revenues are higher than budgeted so we should be able to cover the overage and probably still have some carryover.

Palm moved, seconded by Markle to accept the November Financial Report. The Motion passed by voice vote/other.

ROLL CALL

Miller arrived at 4:48 p.m.

Present: 7 -

David L. Wallner; Larry Palm; Barbara J. Karlen; Tracy K. Kuczenski; Annette Miller; Ann L. Falconer and Gregory Markle

Excused: 2 -

Carol Carstensen and Theodore C. Widder, III

UNFINISHED BUSINESS

PLANNING AND FACILITIES DEVELOPMENT DISCUSSION

[08627](#) Solano County Library Facilities Master Plan

Ms. Dimick briefly talked about the Solano County Library Facilities Master Plan. This is a very comprehensive and elaborate plan; she hopes we can use it as a basis for developing our own library plan.

The Library Director recommends setting up a meeting of the full board for this discussion. At that time, set up a planning timetable and determine who will do what. It will involve a lot of data gathering and a lot of analysis and will take quite a bit of time. The initial meeting was scheduled for February 7 provided the usual library board agenda is not real extensive.

08626

Meadowridge Branch Library Overview

An overview of the Meadowridge Branch Library was discussed. It lays out the opportunities we have. The neighborhood has changed drastically since the library was built and the services libraries provide have changed as well, but the space has not changed.

Since Meadowridge is highlighted in the Southwest Neighborhood Plan, it is one of the first major issues to be dealt with in our planning process. It seems that a neighborhood/community/recreational center is what is needed. This is not what a library is.

The immediate neighborhood needs additional and different services than we currently provide. This could be done, but we'd need to plan to build another bigger library to provide services for the bulk of the population in the service area.

ADOPT THE SOUTHWEST NEIGHBORHOOD PLAN**08169**

Adopting the Southwest Neighborhood Plan and recommendations contained therein as a supplement to the City's adopted Comprehensive Plan. Ald. Districts 1, 19, & 20.

There was some concern about approving the Southwest Neighborhood Plan because we don't know if we can do all the things that the Plan calls for. It was decided that approving it would just mean we would approve the exploration of the Plan.

Staff will send a letter to the Plan Commission stating the Library Board has adopted the Plan and that we understand what the needs are; we'll take them into consideration as we begin our own planning process for Meadowridge in conjunction with an overall library plan. We'll also offer a suggestion that they change the language in their plan for offering bilingual classes in Hmong and Spanish to English as a Second Language.

A motion was made by Karlen, seconded by Miller, that this Resolution be Returned to Lead with the Recommendation for Approval to the PLAN COMMISSION. Motion passed by voice vote/other.

NEW BUSINESS**REQUEST TO RECONSIDER LIBRARY BANNING****08624**

James Bowers Letter

In an almost unintelligible letter a banned patron has requested that the ban be reconsidered. He was banned for attempted theft and has been back to the library several times in spite of the ban. Staff recommend the ban be upheld.

A motion was made by Miller, seconded by Karlen, to Deny request to remove ban for James Bowers. The motion passed by voice vote/other.

APPROVE PROPOSED OPTIONS FOR DIRECT COMMUNICATIONS TO THE MADISON PUBLIC LIBRARY BOARD

08625

Proposed Options for Direct Communications to the Madison Public Library Board

A procedure has been developed to make it easier for members of the public to communicate directly with the Library Board. This comes as a result of a communication sent to some or all members of the Board by a member of the public. This will ensure that all Board members receive the same information at the same time and the complaint or issue can be reviewed in open session at the next Board meeting as deemed necessary.

A motion was made by Palm, seconded by Kuczenski, to Approve the proposed direct communication options to the Library Board. The motion passed by voice vote/other.

The proposal will be forwarded to the City Council Organizational Committee with the suggestion that it be used as a uniform plan for all committees in the City.

President Widder will forward the procedure to the patron who initiated communication with Board members.

FACILITIES UPDATE

There was no report.

FRIENDS UPDATE

There was no report.

FOUNDATION UPDATE

The fall campaign has raised \$100,000 to date. The Foundation has also received three substantial designated gifts for specific branches. The Executive Committee has approved a policy for how to handle such gifts which includes placing 50% of the gift in a new or existing endowment for that branch at the

Madison Community Foundation. The remainder would be available for use for program and service support at the branch.

SOUTH CENTRAL LIBRARY SYSTEM UPDATE

There was no report.

DANE COUNTY LIBRARY SERVICE UPDATE

There was no report.

COMMITTEE UPDATES

There were no reports.

ADJOURNMENT

A motion was made by Markle, seconded by Falconer, to Adjourn at 5:40 p.m. The motion passed by voice vote/other.